



FOR OFFICE USE ONLY

Date Received:

Date Approved:

## IFPUG AD/M BENCHMARKING CERTIFICATION APPLICATION FORM

### INSTRUCTIONS:

1. Type or print entire application clearly.
2. Send application in its entirety, along with the non-refundable fee (see instructions below) to IFPUG, 191 Clarksville Road, Princeton Junction, NJ 08550 USA or electronic copy to [ifpug@ifpug.org](mailto:ifpug@ifpug.org)

Contact Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Division / Department Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Province: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Daytime Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

### Benchmarking References:

Client 1:

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Role: \_\_\_\_\_ Email address: \_\_\_\_\_

Client 2:

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Role: \_\_\_\_\_ Email address: \_\_\_\_\_

Client 3:

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Role: \_\_\_\_\_ Email address: \_\_\_\_\_



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Member # \_\_\_\_\_ Affiliate Type \_\_\_\_\_

**Fees: \$3000.00**

**Method of Payment:** (Application accepted by electronic copy only when paying by credit card.)

Application Fee enclosed. **Purchase Orders are not accepted.** Make checks or money orders payable to IFPUG in U.S. funds only and drawn on a U.S. bank.

Request payment via credit card through emailing this completed form to [ifpug@ifpug.org](mailto:ifpug@ifpug.org). Your application will be reviewed and an invoice will be generated which can be paid through the secure IFPUG website.

*Payments to IFPUG are not deductible as charitable contributions for Federal Income Tax purposes. However, they may be deductible under other provisions of the Internal Revenue Code.*

## **IFPUG Certified AD/M Benchmarking Provider** **Code of Ethics**

As an IFPUG Certified AD/M Benchmarking Provider:

1. We will promote the understanding of the benchmarking practices, methods and procedures.
2. We have an obligation to the IFPUG Benchmarking community to uphold the high ideals of personal knowledge as evidence by the certification held.
3. We have an obligation to serve the interest of my employers and/or clients loyally, diligently and honestly.
4. We will not engage in any conduct or commit any act, which is a discredit to the reputation or integrity of the IFPUG Benchmarking certification program, IFPUG, or the information system community.
5. We will not imply or otherwise convey that the IFPUG AD/M Benchmarking Certification designation is our sole claim to professional competence. We will continuously strive for professional knowledge and growth.

By accepting their certificates, IFPUG Certified AD/M Benchmarking Providers agree to: (1) hold IFPUG harmless from any and all liability arising out of their professional activities, and (2) abide by and uphold the IFPUG Certified AD/M Benchmarking Provider Code of Ethics.

## **IFPUG Non-Disclosure Statement**



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**IFPUG commits in non-disclosing information received in the form of reports, documents or benchmarking data by any means, during the time of the assessment or after it is formally ended.**

**In signing below, I certify that:**

- 1. I have read and understand the IFPUG AD/M Benchmarking Certification Requirements.**
- 2. All of the information on this application is accurate to the best of my knowledge.**
- 3. I understand that falsification of any kind may be sufficient for rejection or withdrawal of certification and forfeiture of all fees.**
- 4. I have read and agree to abide by and uphold the IFPUG Certified AD/M Benchmarking Provider Code of Ethics.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please contact the IFPUG Executive Office with any questions you may have.

IFPUG  
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